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| **English 116: Interpersonal Communication**  **Section Summer 2019** |

***People hate each other because they fear each other; they fear each other because they don't know each other; they don't know each other because they are so often separated from each other...***

~Martin Luther King Jr.

***Let our scholarship be a communal activity where no one comes first and no one stands alone.***

~James G. March

**INSTRUCTOR** Dr. Marcus C. Shepard

**OFFICE** B2-45

**EMAIL**                          mshepard@ccp.edu

**OFFICE HOURS**        By Appointment

**REQUIRED TEXTS**

Marcus C. Shepard (2018), Midnight Musings: Interpersonal Communication & Social Media

**GENERAL OBJECTIVE OF THE COURSE**

Provides theory and skills needed to increase communication competence in family life, social situations and professional careers. Study of human perception, nonverbal behavior, language, effective listening, relationships and conflict management. Prerequisite: ENGL 101, which may be taken concurrently.

**SPECIFIC OBJECTIVES OF THE COURSE**

Students successfully completing this course will:

* + - 1. Interpret and respect the perspectives of others
      2. Distinguish and relate verbal and nonverbal communications
      3. Identify cultural influences and styles of communication and representations of groups and individuals
      4. Differentiate types of relationship
      5. Appreciate and use communications in the development and maintenance of healthy relationships

**GRADING AND REQUIREMENTS**

Graded Assignments …… 470 pts.

Quizzes 180 pts.

Exam #1 150 pts.

Exam #2 200 pts.

**TOTAL 1000 pts.**

**EXPLANATION OF ASSIGNMENTS**

**Readings**

Readings are assigned to enhance our understanding of communication theory and practice as well as to stimulate class discussion. **All readings are mandatory**, unless indicated otherwise. Readings will come primarily from the textbook. In some cases, readings will be distributed via email or in class as handouts.

**Midterm / Final Examinations**

There will be two (2) examinations during the course of this semester. The exams will consist of multiple choice, true/false, fill in the blank, matching, definition of key terms, and/or short answer questions. The first and second exams **WILL NOT** be cumulative. Exam material will be taken from class activities, readings, and lectures. Translation: Everything on the syllabus (whether covered in class or not) as well as everything covered in class is eligible for testing. This syllabus is your review sheet, which means no additional review sheets will be provided by the professor. Exams #1 and #2 dates are listed on the tentative class schedule.

**Quizzes**

After completing each chapter, there is a five-question quiz that you are required to take on Canvas. Each quiz is worth 15 points totally 180 points towards your final grade. Questions review key concepts from the chapter you have read in addition to what the PowerPoints have reviewed.

**Weekly Gradable Assignments**

Throughout the semester, each chapter will require you to engage in one or two weekly gradable assignments These assignments are designed to underscore key concepts of the chapter and to engage with our fellow classmates. Some assignments will require you to respond/engage in posts made by other students. These discussions range in point value from 15 points to 50 points and total 470 points towards your final grade. Graded assignments completed by the end of the week will be graded by the following Wednesday.

**Response Time**

Regarding communication, emails received from students will be responded to within 48 to 72 hours. Typically, emails will be responded to within 24 hours, however if received on the weekends or after hours, response time may fall within 48 to 72 hours. Graded assignments completed by the end of the week will be graded by the following Wednesday.

**OFFICIAL POLICIES & PROCEDURES**

**ATTENDANCE AND PARTICIPATION POLICY**

CCP Attendance Policy mandates the professor may withdraw a student if the student misses more than two week’s worth of scheduled classes.

If you want a good grade come to class! You are expected to arrive on time to every class meeting. If you must miss a session please note the following: Medical emergencies require a doctor’s note. Funerals require a memorial program.

**GRADING POLICY**

Listed below are the criteria for the various letter grades used in this course:

A: This is a superior grade and is given to work that has **far exceeded the specific requirements of the assignment**. Additionally, a student receiving this grade must have shown both **insight** and **initiative** in completing the graded task.

B: This is a very good grade and is given to work that has **carefully and thoroughly met the specific requirements** of the assignment and shows evidence of **extra effort**.

C: This is an average grade and is given to work that has **met the specific requirements** of the assignment.

D: This is a below average grade and is **indicative of work not completed**. It is given when the specific requirements of an assignment are not met.

F: This is a **failing grade** and is **given to work that is wholly an inadequate representation** of college‑level work.

0: This is a grade **given when an assignment is not turned in**. Most work will be assigned some points. Avoid not doing your assignments.

Final letter grades will be assigned on the following numerical basis: **A=100-94; A-=93-90; B+=89-87; B=86-84; B-=83-80; C+=79-77; C=76-74; C-= 73=70; D+=69-67; D=66-64; D-= 63-60; F=59-below**

**STATEMENT ON ACADEMIC INTEGRITY**

Within any classroom it is imperative that students and teachers establish a relationship built on mutual respect and trust. Students should be able to rely on the fact that the teacher will prepare their classes in earnest, respond fully to their questions, and test them appropriately on subject matter covered in the course and issue grades fairly using established criteria. The teacher should be able to rely on the fact that students will rigorously and honestly perform the tasks assigned to them, ask questions when they don't understand reading or lecture material and comment on any aspect of the course that they feel is not addressing their needs or expectations.

**STATEMENT ON DISABILITY**

Students who have special needs that require test and/or classroom accommodations should contact the Center OnDisabilities at 215-751-8050, or stop by Room BG-39 to make an appointment to speak with a counselor. In order to receive testing and/or classroom accommodations, students with disabilities must be resisted with the Center On Disability and must provide their instructor with accommodations forms that have been prepared by the counselor in the Center.

**CANVAS SUPPORT**

Students can get help with Canvas by calling the IT department's Help Desk at 215-496-6000. Students can also request assistance by using the "Help" link in Canvas. The "Help" link is at the bottom left corner of the Canvas Screen.

**STARFISH CONNECT**

Starfish Connect is a communication tool for students and faculty. Through Starfish instructors can provide feedback to you about your progress in their courses. Throughout the term, you may receive progress emails regarding your academic performance. The emails are designed to be helpful and increase your success in courses. Be sure to check your MyCCP email account regularly and open any emails you receive and follow the recommendations. Instructors may also recommend that you contact a specific campus resource, such as the Learning Lab or Counseling Center. If an instructor makes a referral, you may also be contacted directly by this campus service as a follow-up. To access Starfish Connect, simply log into MyCCP and click on Starfish Connect on your Launchpad. You can even set up a student profile. If you need assistance with Starfish Connect, you can email questions to starfishconnect@ccp.edu.

**STATEMENT ON WITHDRAWL**

The last date to withdraw from your courses is **June 17, 2019**. Though you won’t earn an F if you withdraw, before you decide to withdraw from this course or any other course, think about the following information:

1. The W will be reflected on your transcript permanently.
2. Ws on transcripts may have a negative impact on acceptance into select programs.
3. Transfer institutions may view Ws negatively, and it may go against your application.
4. Your financial aid may be impacted.

Please discuss your options with your instructor or an advisor/counselor before you decide to withdraw from a course.

**TENTATIVE SCHEDULE**

Please read the assigned readings for the class meeting for which they are listed. **All written assignments are to be posted, submitted by 11:59 pm Pacific Standard Time (EST) unless otherwise instructed.** Please also be advised that this syllabus is subject to change – and probably will change – based on the progress of the class, news events, and/or guest speaker availability.

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| **Date** | **Topic** | **Reading** | **Deadlines** |
| Week 1 | Introduction, Review Syllabus | Syllabus |  |
| Week 1 | Interpersonal Communication Theory Pt 1 | Chapter 1 |  |
| Week 2 | Interpersonal Communication Theory Pt 2 | Chapter 1 |  |
| Week 2 | Engaging Social Media | Chapter 2 |  |
| Week 3 | Social Media & Self | Chapter 3 |  |
| Week 3 | Managing Friendships & Social Media Pt. 1 | Chapter 4 |  |
| Week 4 | Managing Friendships & Social Media Pt. 2 | Chapter 4 |  |
| Week 4 | **Midterm Exam** | **Review all above named readings** | **Exam #1** |
| Week 5 | Dating, Relationships & Social Media Pt. 1 | Chapter 5 |  |
| Week 5 | Dating, Relationships & Social Media Pt. 2 | Chapter 5 |  |
| Week 6 | SMS: Social Media & Sex Pt. 1 | Chapter 6 |  |
| Week 6 | SMS: Social Media & Sex Pt. 2 | Chapter 6 |  |
| Week 7 | Family, Coworkers, & Social Media | Chapter 7 |  |
| Week 7 | The Ocean of Emotion | Chapter 8 |  |
| **Week 7** | **Final Exam** | **Final Exam** | **Exam #2** |