ENGLISH 102: THE RESEARCH PAPER

Spring 2016, Section, CRN

# GENERAL INFORMATION

Class times:

Room:

Instructor:Kate Sanchez

E-mail: ksanchez@ccp.edu

Office:Bonnell Building B2-06

Office phone:(215) 751- 8387

Office hours: Monday 3-5:30, Tuesday 4:30-5:30 & Wednesday 3-5:30

Please feel free to drop by during my office hours or contact me if you need help with coursework or have a question. If these times don’t work for you, contact me to set up a meeting.

# REQUIRED MATERIALS

You do not need to buy a textbook for the class; however you will need to access the following websites throughout the semester for handouts and resources:

* CCP’s *Canvas* site for our course
* CCP’s Library Databases and Catalog
* *Purdue OWL*: https://owl.english.purdue.edu

# COURSE DESCRIPTION

English 102 is the second half of the two-course sequence in English composition. Students continue to improve their academic reading and writing skills and critically examine issues raised by course texts. Course materials and the topics of study may vary in subject matter from one instructor to another. Course activities facilitate independent library and Web-based research. Students’ work culminates in a final research paper. Prerequisite: Grade of “C” or higher in ENGL 101.

# STUDENT LEARNING OUTCOMES

Upon completion of the course, students will be able to

1. Identify an information need and formulate a research question or thesis statement
2. Demonstrate basic knowledge of how information is organized in order to locate, select, and access resources, using search tools such as databases, search engines, inter-library loan, etc.
3. Evaluate resources based on the purpose of the information and its accuracy, credibility, authority, objectivity, and timeliness/currency
4. Demonstrate effective use of information and accomplishment of specific objectives as assigned (i.e. research project, assignment, etc.)
5. Use resources ethically and demonstrate understanding of the legal and policy issues associated with the use of information
6. Initiate, develop and support a longer research paper or a series of shorter papers of increasing complexity on a significant topic that contains a coherent argument in support of a thesis statement
7. Demonstrate academic reading and writing skills through completion of research paper assignments and analyses of written texts

# GRADING

You will receive one of the following grades:

**A:** 90-100%

**B:** 80-89%

**C:** 70-79%

**D:** 60-69%

**F:** 59% and lower

(To calculate your grade at any time in the semester, divide the total points you’ve earned by the total points possible at that time in the semester.)

**Assignment Points Possible**

Diagnostic Assignment 5

Online Discussions 50

Culture Essay 50

Research Proposal 50

Evaluating Sources Assignment 25

Annotated Bibliography 100

Citation Assignment 25

Integrating Sources Assignment 25

Outlines (3) 75

Part I 100

Part II 100

Part III 100

Final Essay 200

 **Total points possible: 905**

# EXPECTATIONS

## Attendance:

* Prompt attendance is required when we meet in person, and you are responsible for logging onto the Canvas course each week as well to complete all assignments. More than four absences and/or excessive lateness/leaving early will result in failing the class. If you are absent for five classes, you will receive an F in the course, or you have the choice to drop. Three lates equal one absence. In the case of extenuating circumstances, contact me as soon as possible to discuss your attendance. The last date to drop classes is April 6, 2015.
* In the case of an absence, late arrival, or early departure, students are responsible for getting caught up on missed classwork, handouts, and assignments and completing assignments due for the next class period.

## Late Work:

* All assignments are due on the date assigned, at the start of class.
* Late work is only accepted for one week after the due date and must be submitted in person: before/after class, during office hours, or by appointment. If you have extenuating circumstances and cannot make it to campus, please email your work to me, and bring a printed copy to the next class. I will deduct 5% from your grade for each calendar day it is late.
* If you will not be in class on the day of a quiz or exam, you must contact me in advance to to discuss make-ups, or you will not have the opportunity to take it.

## Classroom Environment:

* Electronic devices (phones, iPods, etc.) should not be used during class and should not disturb the class in any way. If you need to use a device for an academic reason or in the case of extenuating circumstances, please speak to the instructor in advance.
* Students are responsible for their actions and are expected to maintain the highest standard of conduct at all times. Please read the Student Code of Conduct, as you will be responsible for complying with it in all your classes.
* Class discussions create an environment for individuals with different perspectives to discuss and debate ideas. This is an important part of the learning process. However, keep in mind we will be debating the merits of an idea, not the merits of the individual who expresses the idea. I will not tolerate disrespectful or immature behavior in this regard.

## Technology Policy

Because this is a computer-based course, you will be required to adhere to certain technology requirements.

* Students should have reliable and consistent access to a computer and internet connection. Students WITHOUT a home computer and/or internet access should make sure that they have access to a computer which can be used at specific times and in an uninterrupted and quiet place.
* Students must have access to Microsoft Office 97- 2003 or 2007
* All written assignments must be submitted in MS Word only. Word Perfect, Word Pad, MS Works, and other like programs are NOT acceptable programs for document submission.
* Students should backup ALL work submitted for the course. This means keeping a version of your work saved onto flash drive, as well as your personal computer.

## Academic Honesty:

In accordance with college policy, neither plagiarism nor cheating in any form will be tolerated. In general, this means that you should do your own work and not use the words, ideas, or work of others without giving them proper credit. If you use the words and/or ideas of another person without giving them proper credit or if you cheat, I will report the incident to the college. If the college finds you responsible, you will receive a zero on the assignment. If you do so a second time, you may fail the class and be subject to disciplinary actions from the college.

# RESOURCES

## Learning Lab:

If you need extra help with assignments, please plan to meet with me. However, you can seek additional tutoring at CCP’s Learning Lab. A scheduled tutoring appointment is the best way to make sure you receive personal attention. However, whenever the Learning Lab is open, you may also stop by to request a drop-in appointment. To schedule a tutoring session, visit the Learning Lab at the Main Campus or Regional Centers. The Learning Lab tutoring centers are located in B1-28 (liberal arts and English), B2-36 (math and business), and W3-26 (allied health and science) on the Main Campus. You will need your college ID.

## Computers:

Access to a computer, a word processing program, the internet, and a printer are required for this class. All assignments must be typed (unless otherwise noted). Students are responsible for checking their CCP e-mail and *Canvas* regularly. Not having access to these is not a valid excuse for not completing your work. If you do not have access to these at home, you can use the on-campus computer labs. The Student Academic Computer Centers for Main Campus are located in B2-33 (Bonnell) and C3-17 (Center for Business and Industry). There are also computers available in the library (Mint Building).

## Class Cancellations/School Closing:

If classes are cancelled due to weather conditions, you can call (215) 751-8000 or (215) 751-8010 or listen for media announcements on KYW Radio or NBC, CBS, or FOX. Our radio closing number is 238 for day classes.

## Statement on Disability:

Students who have special needs that require testing and/or classroom accommodations should contact the Center on Disability at 215-751-8050, or stop by Room BG-39 to make an appointment to speak with a counselor.  In order to receive testing/and or classroom accommodations, students with disabilities must be registered with the Center On Disability and must provide their instructors with accommodation forms that have been prepared by the counselor in the Center.

# SCHEDULE

(This is a tentative schedule. The instructor may make changes as necessary.)

| Week |  | Topics | Work Due |
| --- | --- | --- | --- |
| 1 | In-class | SyllabusIntroductions Diagnostic instructions |  |
| Online | Purdue OWLMLA page set-upPlagiarism | **Diagnostic Assignment** |
| 2 | In-class | CultureCulture Essay assignment |  |
| Online | Culture: read articles and discuss |  |
| 3 | In-class | Research Proposal |  |
| Online | Generating questions | **Culture Essay** |
| 4 | In-class | Conducting research in the library**\*Meet in library** |  |
| Online | Conducting research online Evaluating sources | **Research Proposal** |
| 5 | In-class | Annotated Bibliography |  |
| Online | Works Cited page & in-text citations | **Evaluating Sources Assignment****Citation Assignment** |
| 6 | In-class | Annotated Bibliography |  |
| Online | Research search strategies | **Annotated Bibliography** |
| 77 | In-class | Part I: outline  |  |
| Online | Integrating sources | **Integrating Sources Assignment****Part I: outline** |
| **March 7-12****No Classes for Spring Break** |
| 8 | In-class | Part I: drafting |  |
| Online | Part II: outline | **Part I** |
| 9 | In-class | **Conferences** |  |
| Online | Part II: outline | **Part II: outline** |
| 10 | In-class | Part II: drafting |  |
| Online | Part III | **Part II** |
| 11 | In-class | Part III: outline |  |
| Online | Part III | **Part III: outline** |
| 12 | In-class | Part IIICompiling final essay |  |
| Online | Revising & compiling final essay | **Part III: draft** |
| 13 | In-class | Revising & compiling final essay  |  |
| Online | Revising & compiling final essay |  |
| 14 | In-class | **No class** |  |
| Online | **No class (Professional Development Day or Make-up Day)** |  |
| 15 | 5/2-5/5 |  | **Final Essay (exact date and time to be determined)** |